



For Office Use Only

Application number

Department for Citizenship and Expatriate Affairs
3, Castille Place
VALLETTA

Application for a Registration Certificate (EU nationals)
 or a residence card (family members who are non-EU nationals)

Please indicate the person for whom a certificate/card is required:

- EU national (self)
- EU spouse of an EU national
- EU adult family member of an EU national
- EU national on behalf of his/her:
 - Non-EU spouse
 - Non-EU adult family member
 - Minor children

ALL sections of this form should be completed as applicable

1. Details of person concerned

Surname		Former surname																	
Forename(s)																			
Present Nationality / Nationalities		Former Nationality / Nationalities																	
Birth date <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Day</th> <th style="width: 10%;"></th> <th style="width: 10%;">Month</th> <th style="width: 10%;"></th> <th style="width: 10%;">Year</th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>		Day		Month		Year												Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Maltese ID card number
Day		Month		Year															
Place of birth		Country of birth																	
Occupation		Employer																	
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow / widower <input type="checkbox"/> Divorced																			
Foreign permanent address																			
Address in Malta																			
Date of last entry into Malta <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Day</th> <th style="width: 10%;"></th> <th style="width: 10%;">Month</th> <th style="width: 10%;"></th> <th style="width: 10%;">Year</th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>				Day		Month		Year											
Day		Month		Year															
Number of registration certificate/residence card if applicable																			
Phone ☎: Mobile :		Fax	E-mail ✉																

2. Passport/Identity Card Details

Passport/Identity Card number				Country of issue				Place of issue							
Date of issue								Valid until							
Day		Month		Year				Day		Month		Year			
		/								/					

3. Details of Spouse

Surname				Former Surname											
Forename(s)															
Present Nationality / Nationalities				Former Nationality / Nationalities				Maltese ID card number							
Birth date								Date of marriage							
Day		Month		Year				Day		Month		Year			
		/								/					
Place of birth				Country of birth											
Residence certificate/card number or application number therefor:															

4. Details of EU National

[To be completed when person concerned is a family member (other than the spouse) or a minor child]

Name				Surname			
Registration Certificate Number OR Application number therefor:							
Relationship of person concerned to EU National:							

5. Purpose of Residence in Malta

<input type="checkbox"/> Employment	<input type="checkbox"/> Family Member **	<input type="checkbox"/> Self-Employment	<input type="checkbox"/> Permanent Residence*
<input type="checkbox"/> Economic Self Sufficiency	<input type="checkbox"/> Other Family Member **		
	<input type="checkbox"/> Study		

* A person would be eligible for Permanent Residence after 5 years of Residence in Malta.

** See notes at page 5 of the application form

6. Expected duration (Other than for Permanent Residence)

From:	To:
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7. Documents Required

(Please enter a cross 'x' in the last column against the document/s being produced with an application)

Purpose	Documents to be produced	Tick as appropriate
In all cases	1. 2 x Photographs (two recent passport size photos)	<input type="checkbox"/>
	2. Passport/s or Identity Card/s*	<input type="checkbox"/>
Employment	1. Employment licence	<input type="checkbox"/>
Self-employment	1. Trading licence	<input type="checkbox"/>
	2. ETC registration	<input type="checkbox"/>
	3. VAT/Inland Revenue Department registration	<input type="checkbox"/>
	4. National Insurance Registration	<input type="checkbox"/>
	5. Business document showing Address	<input type="checkbox"/>
Study	1. Enrolment letter (specifying duration of course)	<input type="checkbox"/>
	2. Declaration concerning financial resources	<input type="checkbox"/>
	3. Sickness insurance certification	<input type="checkbox"/>
Economic self-sufficiency	1. Proof of financial resources (bank statement/s and/or annual pension/s statement/s)	<input type="checkbox"/>
	2. Sickness insurance certification	<input type="checkbox"/>
Family member/s of EU National	1. All necessary birth/marriage certificate/s	<input type="checkbox"/>
	2. In the case of students, economically self-sufficient persons and retired persons, proof of financial resources (or declaration in the case of students) and sickness insurance certification	<input type="checkbox"/>
	3. A document confirming that a person is a dependent (not being the spouse or children under 21 years of age) of an EU National.	<input type="checkbox"/>
Other Family member	1. All necessary birth/marriage certificate/s	<input type="checkbox"/>
	2. In the case of students, economically self-sufficient persons and retired persons, proof of financial resources (or declaration in the case of students) and sickness insurance certification	<input type="checkbox"/>
	3. An official document from the country of origin confirming that he/she <ul style="list-style-type: none"> • forms part of the household of an EU National; or • requires the personal care of the EU National. 	<input type="checkbox"/>
	4. Documentary proof of the existence of a durable relationship with the EU National.	<input type="checkbox"/>
Permanent Residence	Any document/s attesting to continuous residency in Malta for a period of a least 5 years	<input type="checkbox"/>

* When applications are sent by post, photocopies of the passports (page/s containing details) or Identity Cards, authenticated by a Police Officer should be submitted. Passports/ ID Cards have to be presented when registration certificate/residence card is to be collected.

8. Declarations ^{*}

I hereby solemnly declare that the information given in this application is true to the best of my knowledge and belief and that no details have been omitted that could be of decisive importance when the application is considered.

(1) By Person Concerned

Signature: _____ Date: _____

(2) By EU National

I hereby confirm also that the person concerned is accompanying me here in Malta

Signature: _____ Date: _____

Data Protection Statement

The personal data collected in this form is for the purposes related to the issue of a Registration Certificate or a Residence Card in Malta as required under the Immigration Act and any other subsidiary legislation. All personal data is processed in accordance with the Data Protection Act.

*** Both the Person Concerned and the EU National have to sign the declaration. When the person concerned is a minor or the EU National himself/herself, then only the EU National has to sign the declaration.**

Form completion instructions for a registration certificate/residence card application by an EU National

- “Person Concerned” means the person in respect of whom a registration certificate or a residence card, as the case may be, is to be issued.

- Applying for a registration certificate/residence card.

- EU Nationals and their family members who have been residing in Malta for more than 3 months should apply immediately for a registration certificate/residence card.

- Filling in the application form.

- Person concerned, who is an EU national, should complete Section 1 if it relates to himself/herself.
- If the person concerned is the non-EU spouse or non-EU family member or a minor child, the application has to be made by the EU national (see item 4) who is exercising a Treaty right as a worker, a self-employed person, an economically self-sufficient person or a student.
- In section 4/5 FAMILY MEMBER refers to the spouse OF THE EU NATIONAL or their minor children and the adult children, the father, the mother, the grandfather, the grandmother or the grandchildren who are dependents of the said EU NATIONAL or of his/her spouse. (N. B. In the case of a STUDENT, family member means only his spouse and dependent children).
- In the same section OTHER FAMILY MEMBER means a member of the extended family of the EU National who does not appear in the above-mentioned list.
- Any application that contains omissions or is incorrectly completed will be returned to the person concerned/EU National.

- Documentation

- All required documents should be enclosed with an application.
- English translations of documents are required, if applicable.

- Rules

- Person concerned/EU national is being warned that s/he should refrain from deliberately giving false information or concealing a matter which would have led to the rejection of the application.

- Data Protection

The Data Controller is the Director for Citizenship and Expatriate Affairs.

Information furnished in this application form and any other subsequent information which may be provided by you at a later stage, will be processed for the purposes of issuing a Registration Certificate or a Residence Card and it may be accessed by employees within the Department for Citizenship and Expatriate Affairs, the Immigration Authorities, Police Authorities, the Ministry of Foreign Affairs and any other government department and/or organisation that may be involved in the process of evaluating your application form, in line with Maltese law.

In the course of evaluating your application form, the Department for Citizenship and Expatriate Affairs may also enquire for information about you from other government departments, authorities or other organisations, which may need to be taken into consideration to process your application form.

All details supplied by you (the applicant) are registered in a Residence Permit Database, which may also be accessed jointly by the Immigration Authorities in Malta.

You have a right under the Data Protection Act to enquire about information that is being processed about you by writing to the Data Protection Officer, Department for Citizenship and Expatriate Affairs, 3 Castille Place, Valletta.

All personal data is processed in accordance with the Data Protection Act Chapter 440 of the laws of Malta.